## Aptiv Brand Guidelines

• A P T I V •

Version 5

## Welcome

Our company has evolved. So has our ability to innovate and turn our dreams into reality. An autonomous world is emerging, with increased safety, connectivity, and reliability.

Now is the time to challenge the status quo. Who will lead the next evolution of mobility?

#### Aptiv will.

Our new name is rooted in our knowledge, flexibility, and drive, and it symbolizes our ability to adapt and grow in changing times.

We believe mobility has the power to change the world, and we have the talent, skills, and passion to define that future.

It's our move.

## Why This Document Is Important

Our new brand is more than a logo. It's a comprehensive system for communicating, and an expression of who we are and the relationships we want to build with our employees, customers, and partners.

Our brand guidelines allow us to maintain consistency when we communicate as Aptiv.

These guidelines will continue to evolve and grow as we do. Updated versions will be made available to all Aptiv employees.

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## Brand Strategy



#### Narrative

Our narrative is intended to bring our brand strategy to life. It is not externally facing copy or messaging The potential of new mobility is immense. The power of new mobility—the convergence of safe, green, and connected technologies—to change the world is within reach. But the question is, "Can we actually get it done?"

#### At Aptiv, the answer is, "Yes."

As we move toward an autonomous world, real progress means increased safety, more electrification, higher connectivity, and total reliability—no matter the time or the place. These demands require tremendous executional confidence, and that is where we thrive.

We get our hands dirty: experimenting, testing, and iterating to enable real mobility innovation. We couple our expertise in complex environments with an unparalleled ability to execute.

At Aptiv, we are working tirelessly to define the future of new mobility—and making it a reality.

## **Visual Identity**



# • A P T I V •

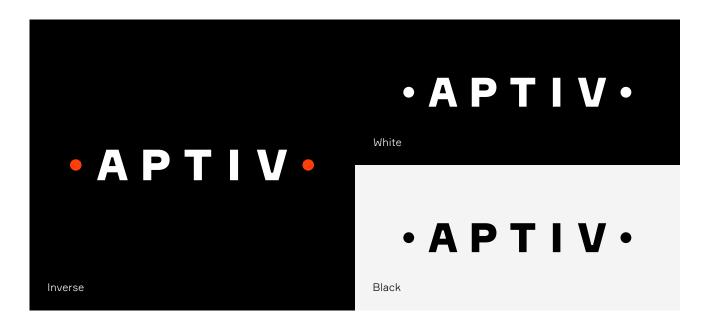
#### The Aptiv Logo

Our brand identity embodies our company's confidence and innovative spirit. The logo is comprised of two components, the word mark and the points.

The word mark is typeset in all caps and conveys our stability and resolve. The points are brightly colored and convey the promise of innovation.

Our logo communicates the journey of "from-here-to-there" and our commitment to change the world of mobility.

Our logo is an essential brand asset that must be protected through consistent and conscientious usage as specified in these guidelines.



#### The Aptiv Logo

The Aptiv visual identity embodies our company's innovative spirit. Our logo is an essential brand asset that must be protected through consistent and conscientious usage as specified in these guidelines.

Our logo files are available to download from the Brand Center.

#### **Clear Space**



Other design elements should be kept clear of the logo by a minimum distance of one half the height of the logo.

#### **Minimum Size**



The measurements and proportions of our logo should not be modified or altered. Always ensure the logo is legible and shown at or larger than the minimum size.

## Logo: Misuse

Examples of logo misuse are shown here. These treatments are not acceptable.

Any alteration of the logo negatively affects the integrity of our brand. Please always use approved logo artwork to ensure design consistency.

Do **not** recolor the logo

logo

Do **not** tint the color of the logo



Do **not** skew or condense

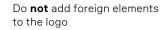
Do **not** delete points

from the logo

AP

the logo

Do **not** modify the logo





Do **not** retype the logo



Do **not** add a tagline to the



Do **not** add a shadow to the logo



Do **not** adjust the points position or size



Do **not** place the logo over a background with low contrast





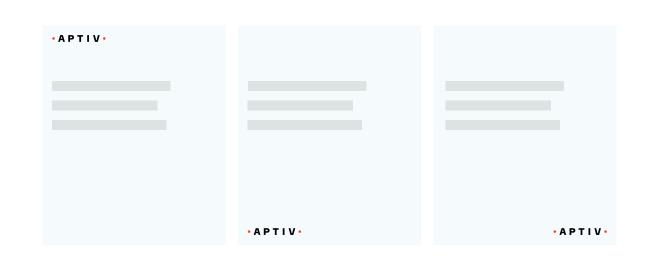
10  Aptiv Brand Guidelines

### **Logo: Corner Placement**

The Aptiv logo should be placed in the corner of a page, allowing it to be read either first or last.

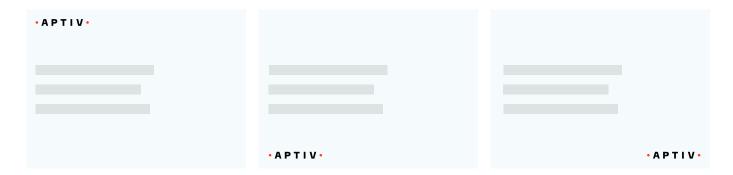
Our logo can appear in the top-left, bottom-left, or bottom-right corner.

It's important to observe and maintain the rules for proper clear space



#### Landscape

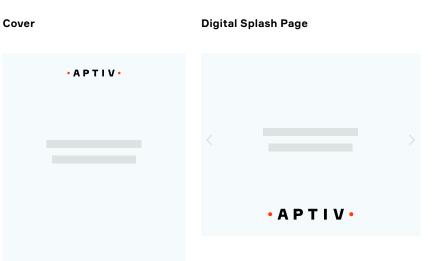
Portrait



## **Logo: Center Placement**

The Aptiv logo occasionally can be placed in the center of a page.

- Centered logos are permissible in a number of instances:
- Publication covers, such as an annual report
- Digital splash pages
- Vertical banners
- Horizontal banners that feature only the logo

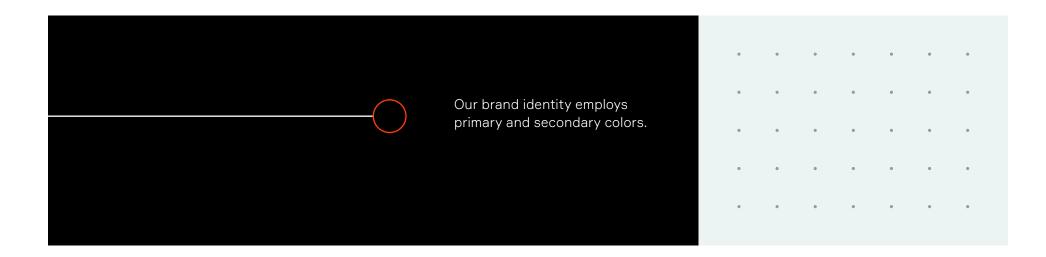


• **APTI** 

Horizontal Banner



## **Color: Primary**



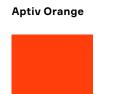
The primary colors convey specific brand attributes.

Aptiv Orange signifies the promise of innovation. Black signifies strength and determination. Light Slate Blue signifies precision.

Aptiv Orange must be used sparingly to remain exceptional. It must not be used as a background color or in any manner that undermines its special designation.

Black should be used liberally and is especially appropriate as a background color.

Light Slate Blue should be used sparingly as a background color or as a 25% tint.



**Print coated** Pantone Bright Red C CMYK: 0-79-96-0

Print uncoated Pantone 172 U CMYK: 0-68-89-0

**Digital** RGB: 248-64-24 Hex: #F84018



Print coated/ uncoated CMYK: 0-0-0-100\*

**Digital** RGB: 0-0-0 Hex: #000000

\* A rich black formula is recommended for printed items with large black areas

#### Light Slate Blue



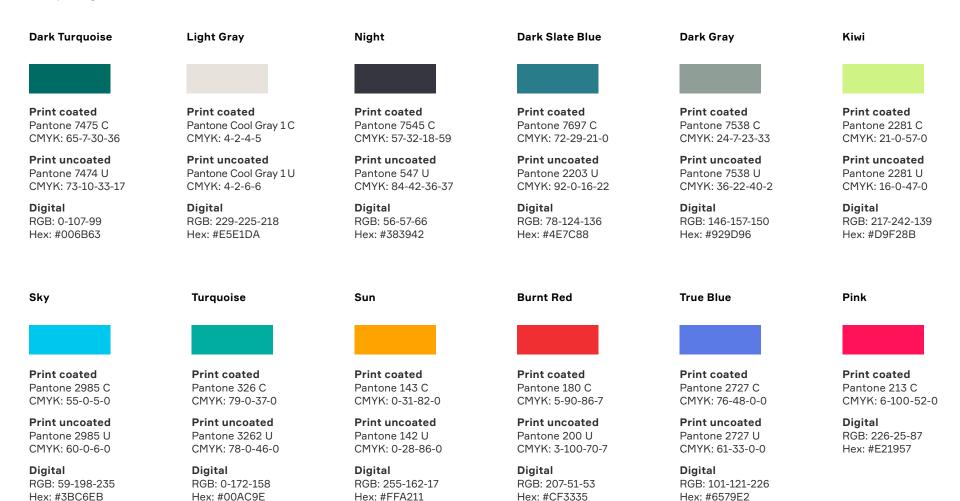
Print coated Pantone 2204 C CMYK: 33-5-12-2

Print uncoated Pantone 2204 U CMYK: 33-5-13-2

Digital RGB: 183-209-207 Hex: #B7D1CF

#### **Color: Secondary**

Our secondary colors can be used for backgrounds, data visualizations, and pictograms.



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## **Color: Primary Usage**

Visual communications should use a minimal color scheme of white/black and light/dark motifs. Simple color schemes create clarity in our messages.

#### Black, White & Light Slate Blue

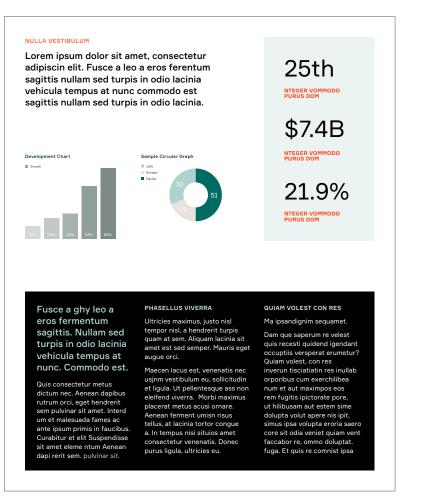
Black and white function as background/text combinations with Light Slate Blue and Aptiv Orange used as accents

Light Slate Blue can be used as an alternative to white at 100% saturation for text and graphics or as a 25% tint for backgrounds

#### **Aptiv Orange**

- Aptiv Orange must be used sparingly
- For text, Aptiv Orange should be used strictly to highlight significance
- For objects, Aptiv Orange should be reserved for points and small shapes
- Use Aptiv Orange in shape strokes borders, as opposed to solid fills

Print page design incorporating the three primary colors with secondary color tints



Report cover with Light Slate Blue background

## AUTONOMOUS EXPOSITION 2018

#### Interior report page with black background

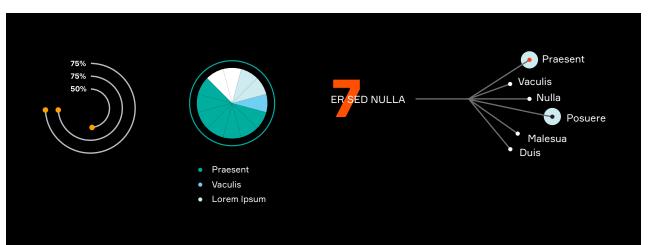


## **Color: Secondary Usage**

Warm, cool, and neutral colors should be carefully considered whenever they are used.

Use tints to differentiate between data fields. Tints should be graded at 10% increments.

The length of a document should correspond to the amount of secondary colors used. Shorter documents should use fewer secondary colors. PowerPoint data visualization graphics harmoniously blend primary and secondary colors.





Start with neutral tints in the primary and secondary colors as backgrounds: White, Black, Light Slate Blue, Light Gray, Dark Gray, or Night.



Use appropriate logo version to ensure visibility of the lettering and Aptiv Orange on the page.

#### **Color: Misuse**

Using the colors in these guidelines will maximize the clarity of our visual communications.

Only use the specified colors according to the parameters detailed in this document. Do **not** use Aptiv Orange as a color block or use any color other than Aptiv Orange for points

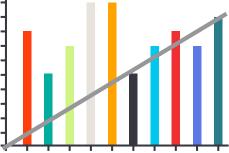


Do **not** use secondary colors in place of the primary color palette



Do **not** group together too many vivid colors





Do  ${\bf not}$  design with low-contrast color tints

LEARN

## Typography

#### Formular

Formular is our primary typeface. Formular Light should be used for most communication purposes. Formular Bold should be used to add emphasis.

Use Formular for all branded materials, such as our website, brochures, posters, and advertising.

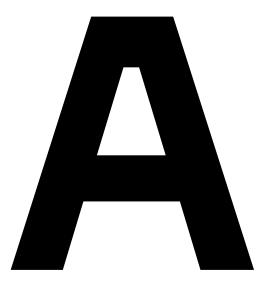
#### Arial

Arial is our substitute typeface when Formular is not available. Arial is similar in style to Formular and is universally available in office software. <sup>Bild</sup> Formular

Formular

**Formular** 

Formular



Bold Character Set

Light

## ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890 ".,?/!@#\$&\*

Light Character Set ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890 ".,?/!@#\$&\*

## **Typography: Usage**

Formular should be used in all Aptiv communications and messaging. The Aptiv logo is rendered in Formular Bold.

#### Typesetting

- Use only two font weights at a time
- Maintain distinct visual contrast between the two weights
- Main headlines should be set in Formular Bold
- All text should be left-aligned
- Use title case for short headlines and sentence case for long headlines and body copy
- Text can be set in all capital letters for display purposes

#### Line Spacing

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It's important to maintain consistent line spacing (also called *leading*) across our communications. Line spacing must be formulated to be 30% greater than the type size. For example, 10-point type should be set with 13-point line spacing. The Formular font weights are employed based on their utility

EYEBROW TEXT IS SET IN SMALL CAPS

## This headline is set in Formular Bold.

This body copy/text reads well in Formular Light. If text is smaller, using Formular Regular can help with readability.

CALL TO ACTION

Presenter Nam

PRESENTATION

August 8, 2018

TITLE

Bold use of primary colors—accented by Aptiv Orange—paired with contrasting font weights exemplifies the Aptiv style

#### INNOVATION

## Lorem ipsum dolor sit amet, consec elit.

Us rempos ea cus, et dusapis, nustrum facerep erorio et rempos.

**Special Use:** Positively tracked headlines in all capital letters are reserved for special uses, such as splash pages or covers

Presenter Nam Presenter Title

APTIV

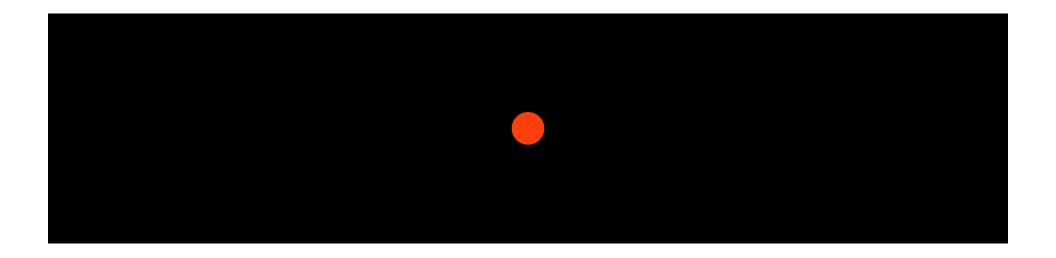
In all capital lettersSpecial Use: Centered type should only be used on<br/>splash pages or covers with small amounts of copy

LEARN MORE



✓ Table of Contents ✓ Visual Identity

## **Points**



#### Points are a graphic element consistent with our brand idea and brand purpose.

Points began as a depiction of "from-here-to-there" but evolved into a set of foundational principles. Points can be used metaphorically as either "nouns" or "verbs."

#### Nouns

- A particular spot, place, or position in an area or on a map, object, or surface
- A particular stage of development or moment in time
- An essential idea put forth in a discussion
- A distinctive feature of a person, place, or thing

#### Verbs

- To direct someone's attention to a spatial orientation, idea, or object
- To turn toward a particular direction
- To give force or emphasis to words or actions

### **Points: Concepts**

## Points should be used to create context or drama.

Depending on their position, points can articulate an editorial intention for the content on a page. They possess "magnetic powers" and should be used to either push or pull a reader through our communications and messaging.

#### Introducing/Initiating

Position points on the left to propose an idea. "Let's start to talk about this."

> We get yo need to be

> > APTIV



Nus alictotate lauditatur molorer et moloribustia derio etus, ulparu haribernam aut prat. Ex enderum accatio blaborr oribu fugit volenit aut occulparupta sit tendia exceperum fugit am que la deliqua tquatur ma sit, quia int et

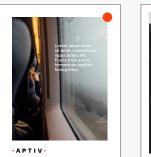
#### Leading/Guiding

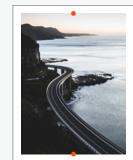
Position points on the right to expand an idea. "There's more to this story."



#### **Display: Single Point and Dual Point**

Position points (single or dual) with content to showcase an idea. "Consider this."





- Points must be used sparingly to preserve the integrity of their meaning.
- Points can be displayed as either whole- or half-points.
- In the presence of our logo, use only one point on a page. This prevents visual redundancy. If there is no logo on a page, dual points may be used.
- Align and position points in relation to either the top or bottom of a text block/color block. See examples shown.

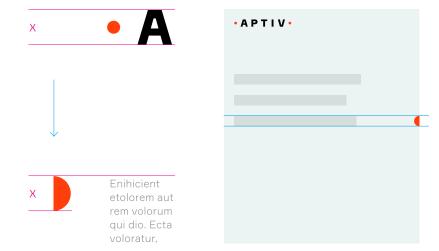


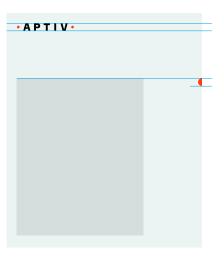
Clear space around points should be equal to at least the diameter of one point.

Half points should be aligned to the cap height of any large title copy.

If there is no large title text to base point size on, use quarter increments of the logo height (100%, 75%, 50%, etc.) Example layout with point sized to cap height and aligned at bottom of content

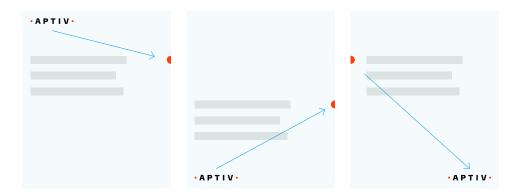
Example layout with point sized to 100% of logo height and aligned at top of content





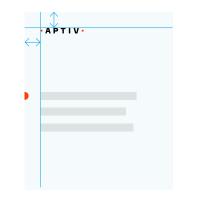
#### **Diagonal Arrangement**

Single points placed with the Aptiv logo can be arranged diagonally. This composition will highlight the magnetic qualities of points. Longer distances between the point and the logo will emphasize this magnetic pull.



#### **Stacked Arrangement**

Single points placed on the same side of a page as the Aptiv logo must maintain a comfortable distance between them.



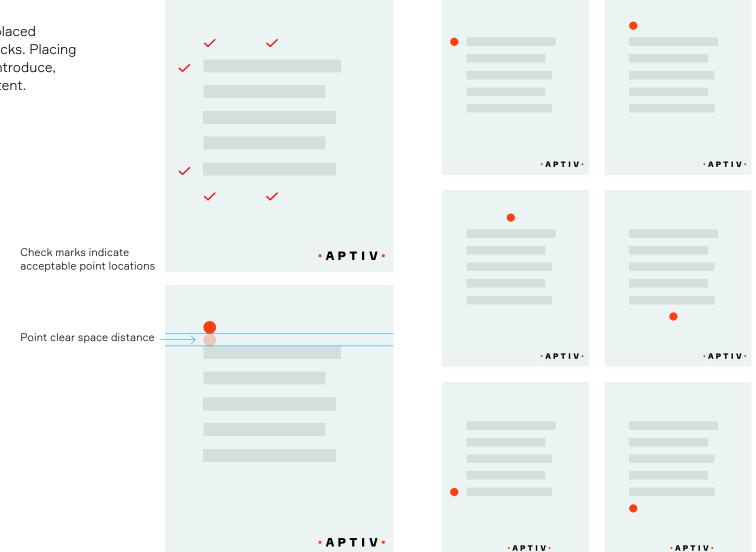
#### **Horizontal Arrangement**

Single points placed on a horizontal page with the Aptiv logo can be arranged either aligned or diagonally.



#### Narrative: Single Point

Single points should be placed strategically with text blocks. Placing the point on a page will introduce, guide, or display the content.



#### **Display: Single Point**

Single points should be centered on one corner of a photo or color block. If the point is placed on a page with the Aptiv logo, it should be positioned in a diagonal arrangement.



AUTONOMOUS EXPOSITION 2018



#### **Display: Dual Points**

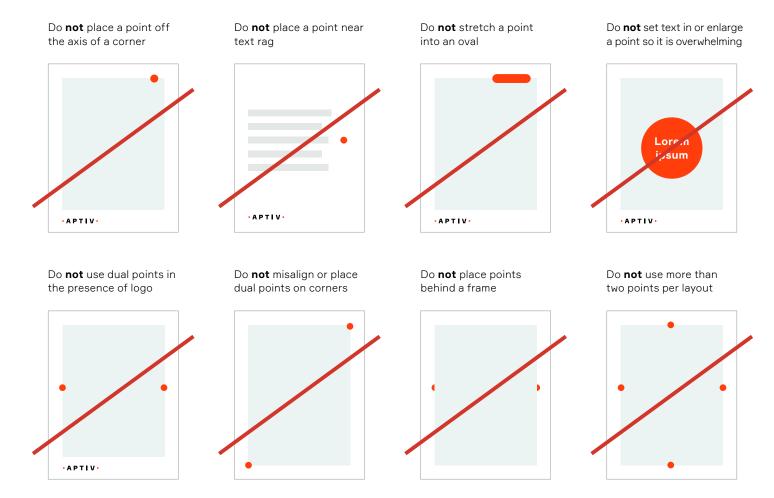
Dual points should be center-aligned on a page in either a vertical or horizontal arrangement. They should never be displayed on a page with the Aptiv logo.



### **Points: Misuse**

## Examples of points misuse are shown here. These treatments are not acceptable.

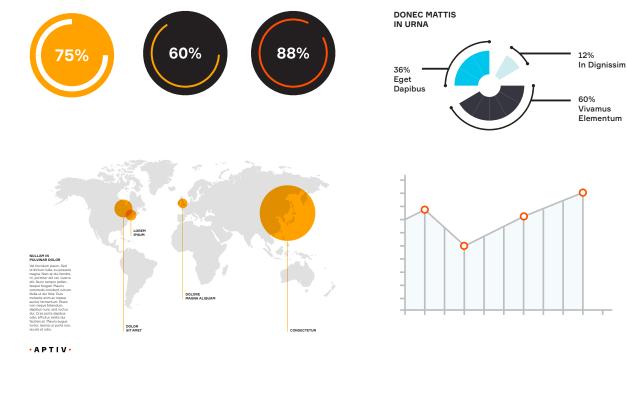
- Points should be functional, not used as decoration or ornamentation
- Points should be intentional and inventive, not random
- Points should begin or end a story but not be the story
- Points should be used only as whole- or half-circles



### **Data Visualization**

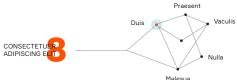
Complex data should be presented with clarity and beauty. Data visualizations suggest process and precision integral to Aptiv's brand idea and brand purpose.

- Use a smart, clear, minimalist approach
- Use a balance of round and straight-edge shapes
- Use a balance of filled shapes and lines
- Do not use solid filled circles rendered in Aptiv Orange
- Use black or gray lines depending on needed contrast
- Use multiplying color fills





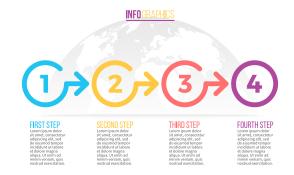
Fusce ac sem in sapien volutpat posuere. Aliquam sodales, nibh a iaculis egestas, leo elit pretium tortor, vel sodales arcu diam quis orci. Vivamus porta at nisi in scelerisque.



## **Data Visualization: Misuse**

Do **not** embellish with drop shadows or gradients

Do **not** use strokes that are too thick.



Do **not** use a typeface that is not Formular or Arial.



Do **not** use colors that are outside of the secondary color palette

Do **not** have overly illustrative graphics that complicate communication

Do **not** overuse circles and dilute the significance of points



#### **Pictograms**

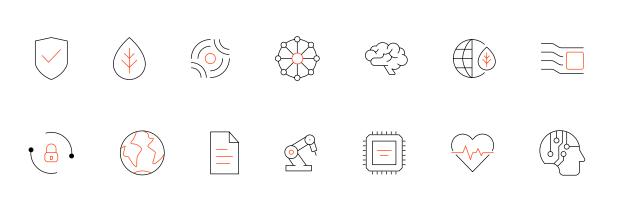
Pictograms can be used to communicate with Aptiv employees or end users. They can be combined with text or images.

- Use only one line weight with rounded ends
- Use a maximum of two primary or secondary colors
- Use Aptiv Orange in a conscientious manner
- In one-color instances, use black, gray, or white

To create and use a pictogram not show here, please contact: <u>brand.standards@aptiv.com</u>



**Download** icons from the Brand Center <u>here</u>.





Pictograms displayed are for illustrative purposes only.

## **Pictograms: Misuse**

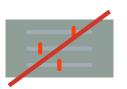
Do **not** use more than one line weight



Do **not** use colors that are too similar to one another



Do **not** place pictograms in a low-contrast environment



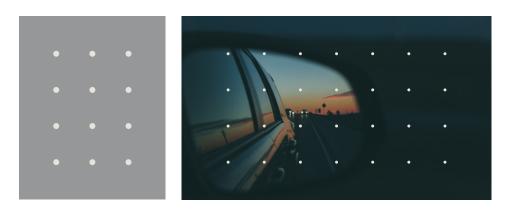
Do **not** render pictograms with gradients



#### **Patterns**

Patterns are made up of a series of circles fixed to a square grid. They can be placed on a page overlapping images or color blocks. Patterns must align with our page grid.

- Use patterns to enhance collateral without complicating the page
- Use patterns sparingly and with sophistication
- Each pattern should be rendered in only one color
- Use only black, white, light slate blue, or dark gray for patterns



Pattern on light slate blue background

Pattern on dark background

Pattern over image

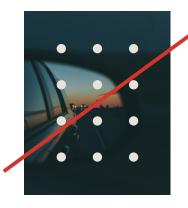


#### **Patterns: Misuse**

Do **not** let pattern overlap the logo. Delete circles that interfere with the logo,

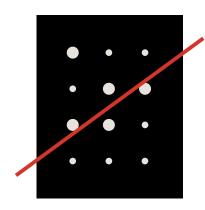


Do **not** allow pattern to distract from or obstruct imagery



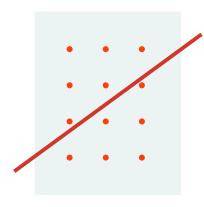
Do **not** use color combinations that prevent visibility

Do **not** have more than one size of circle in the pattern

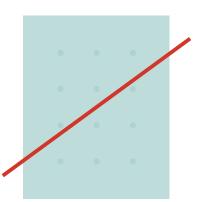


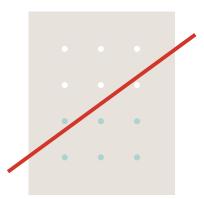
Do **not** use more than one color

Do **not** use Aptiv Orange



Do **not** let pattern affect legibility of type





Rati dem lacepratiisi corepe iumquati

## **Page Grid**

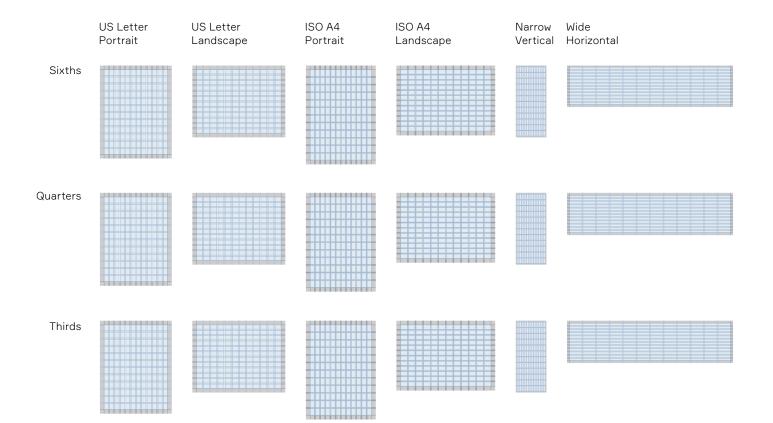
Standard 12 × 12

The Aptiv page grid can apply to any size page and provides rules for consistent margins, columns, and rows.

A  $12 \times 12$  grid helps structure content and guide readers. This offers flexibility with both varying amounts of copy and application size, easily being split into sixths, quarters or thirds.

#### Recommended gutter sizes:

US Letter Portrait:	0.125"
US Letter Landscape:	0.125"
A4 ISO Portrait:	3mm
A4 ISO Landscape:	3mm
Narrow Vertical (Letter, 3-panel):	0.0625"
Narrow Vertical (A4 ISO, 3-panel):	1.5mm



## Photography Guidelines



### **Permissions & Consents**



Recording photography or video on the grounds of Aptiv facility requires permission from the local management. It is allowed to use only digital equipment that allows to verify content instantly.



Make sure that the Talent Release Form is signed by the employee being captured. It is project owner's responsibility to ensure consent has been obtained in accordance with GDPR and local laws.



**Download** Talent Release Form from the Aptiv Brand Center <u>here</u>.

## **Photography Style**

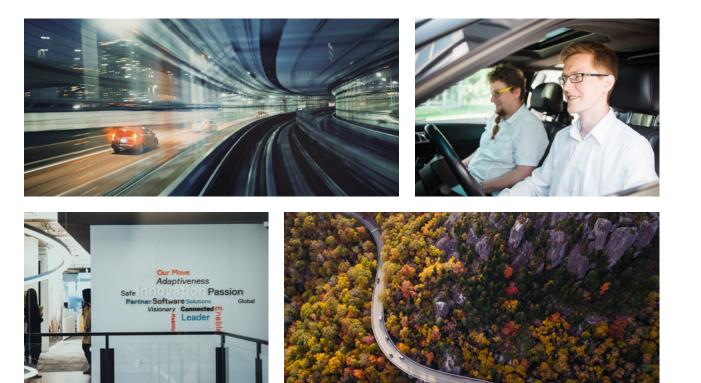
Our photographic style should feature people and places as the primary subjects.

Photographs of people should showcase either Aptiv employees or the end users of Aptiv's products and services. Employees should be portrayed engaging with their work. End users should be portrayed enjoying our products and services.

Photographs of places should showcase locations where Aptiv's technology thrives. Locations should portray the promise of mass mobility.

Images can be awash in light signifying precision and clarity or can have a single light source creating a chiaroscuro effect signifying new beginnings.

\*Photos displayed are for illustrative purposes only. Please use approved company photos.







### **Photography Wardrobe**

### Dress comfortable and aligned with the corporate culture

- Natural tones work best, simple designs are always preferred
- Avoid patterns, lines, stripes or vibrant colors or any off-brand logo and identifiable off-brand products

#### **Accessories and Makeup**

- Jewelry should be kept neat and simple
- Hairstyles should be kept professional
- Makeup should be clear and natural
- Wear translucent face powder to reduce shine
- Avoid shimmers or products with lots of sparkle

#### Timing

Always try to plan for early morning photo sessions, about one hour after start of the business day.

Late afternoon sessions are never fun, because people look too tired.

These are examples from pre-pandemic. Currently when planning a shoot follow local EHS measures.



### **Work Environments & Portrait**

**Working Environments:** to be used for internal and event campaigning, social media

- Shoot waist up, vertical or horizontal
- Subject can sit or stand, but must have straight posture
- Background: can be out of focus, abstract or in their relevant workspaces

**Portrait:** to be used for major announcements, press releases, website

- Shoot shoulder up, vertical or horizontal
- Subject can sit or stand, but must have straight posture
- Turning a 30-degree angle can slim the face
- Putting the tongue on the roof of the mouth can create a defined and elegant jawline
- Closing eyes and opening before the photo is taken can relax the subject's composure and draw out a more genuine/natural look

These are examples from pre-pandemic. Currently when planning a shoot follow local EHS measures.













### **Work Environments**

These are examples from pre-pandemic. Currently when planning a shoot follow local EHS measures.





### **Event Photography**

### Event photography means taking pictures of employees and guests in corporate events.

#### If possible, scout the location.

Analyze the lighting conditions before event.

• Since many corporate events take place indoors with a limited light, know how to work in low-light environments, how to use flash.

#### Know who, what and when to photograph.

- Get a complete schedule of events from the event organizer and ask event organizer to introduce you to crucial guests.
- Do not take pictures of people eating food.
- Capture the atmosphere, not just people.
- Try to be unnoticeable. You do not need to make everyone feel your presence. i.e. do not interrupt important conversations.

**Try to frame your shot differently** every once in a while and position yourself so that you do not have messy backgrounds behind your subjects.

**Group shots.** Try to keep the group as tight as possible, which means asking the group to stand in multiple rows and close to each other. Recommend getting a ladder or shooting from above.













### **Vehicle Photography**

#### Vehicle photography means taking beauty shots of cars to 'wow' and impress.

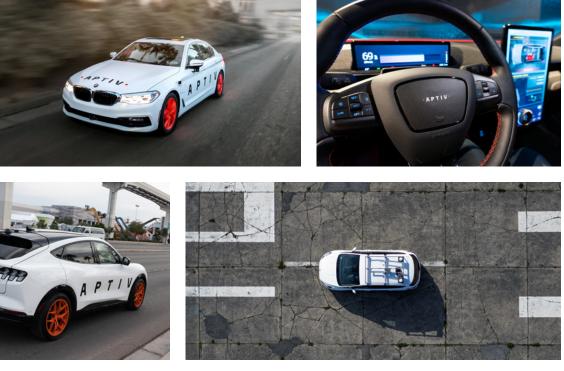
**Time of day.** The best time to shoot will be a few minutes after sunset (or a few minutes before sunrise). Use a tripod and get that perfect soft light on the paint.

**Be on the lookout for reflections.** A car is like a mirror. Try to have an open space behind you. Also be very careful not to have your own reflection in the photo. If you can't avoid your own reflection its best to put the camera on a tripod, set the timer and move out of the shot.

**Shoot the car out of a moving car.** Please be super careful when doing this!) Shoot the car out of your window while driving at 60 km/h (40 miles/h) with a shutter speed of 1/100th of a second. By doing this you will get some nice movement on the road and on the wheels.

Make sure your background suits the car and the theme. Avoid having things in the background that will distract the eye. Things like dustbins, power lines and other cars can kill a picture.

**Panning for blur motion.** A cool way to get some motion in your picture is to stand next to the road and let the car drive past you. Follow the car with your lens in one smooth action and set the shutter speed to 125th of a second. Pictured right was shot at 125th of a second at 200mm. The car was driving roughly 60 km/h (40 miles/hr). Replace with image of Aptiv car.







### **Photography Usage**

- Photographs can be placed on a page as full-bleed or in a rectangle aligned to the Aptiv grid. Multiple images may be placed on a single page.
- Text or the Aptiv logo can be placed on a photograph. Legibility must be preserved for the text/logo and the photograph.
- Photographs may be darkened or lightened with black or white screens to aid in legibility or for dramatic effect.

#### Aligned to grid margin





Full-bleed image

#### Text over dark images

Use a black filled frame set to multiply blending mode at 50% opacity with white text. Adjust for visibility as needed.



#### Text over light images

Use a white filled frame set to normal blending mode at 90% opacity with black text. Adjust for visibility as needed.



#### Logo over images

Ensure that the logo is legible at all times. Even if an image is sufficiently dark, adding a solid black or white bar enhances visibility. Consider the subject at hand and whether or not the bar is distracting.





### **Photography Misuse**

Do **not** place in circle frames to avoid trivializing the point silhouette



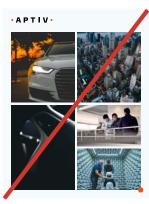
Do **not** use other holding shapes that are not rectangular

Do **not** deviate from the grid

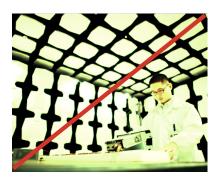
Do **not** overuse photos in a design



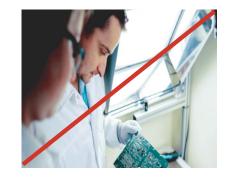




Do **not** apply a color treatment that separates an image from the system



Do **not** stretch a photo within a frame such that it appears disproportionate



Do **not** overlay multiple images



Do **not** crop a photo in ways that do not support its key idea



### **Image Selection**

#### Do Select

**Do** use photographs that appear warm, even in the presence of cool colors





Do use photographs with a balance of highlights, middle tones, and shadows



Do ensure deep blacks, regardless of the type of lighting



#### **Do Not Select**

Do **not** use photographs with lens flares that Do **not** use photographs that feel too cold make the image appear artificial

Do **not** use photographs that have unnaturally high color saturation

Do **not** use photographs that are overexposed or have too much contrast

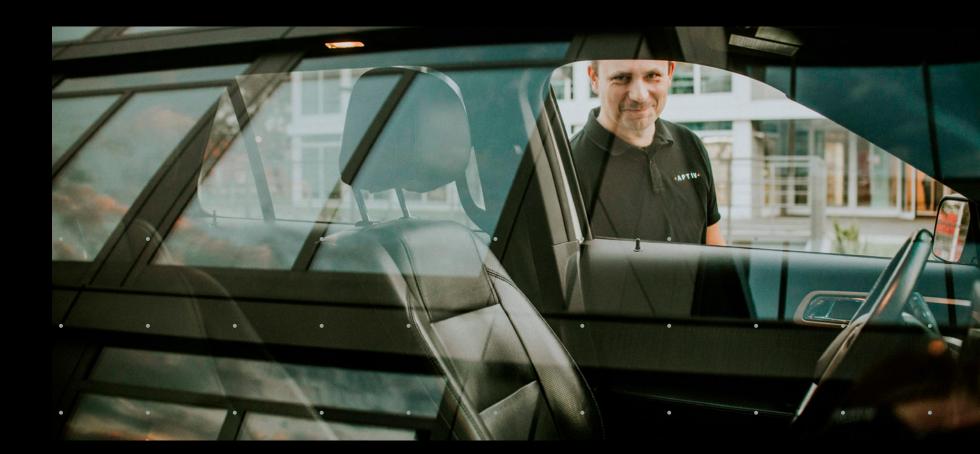








# Video Guidelines



### **File Requirements**

### **Technical Specification**

Shooting requirements: shoot all interviews in a 10-bit 4:2:2 format when possible.

#### **File Requirements**

Each channel will have slightly different video specifications and recommendations. Always upload a master version to Kapost that meets all of the following criteria.

#### Video

- Codec: H.264, ProRes 422 HQ
- Format: .mp4, .mov
- Broadcast standard: NTSC (North America) or PAL (Europe)
- Aspect ratio: 16:9 (Landscape) or 9:16 (Portrait)
- Resolution: 1920 x 1080 (Landscape)

#### Audio

44100 Hz • Stereo • CBR • 128K bit rate

#### **File Naming Convention**

- yyymmdd\_keyword (4-digit year, 2-digit month, 2-digit day\_keyword)
- No more than 25 characters, all lowercase
- No spaces of unusual characters (use only abcdefghijklmnopqrstuvwxyz0123456789) e.g., 20171205\_aptiv\_day\_one.mp4

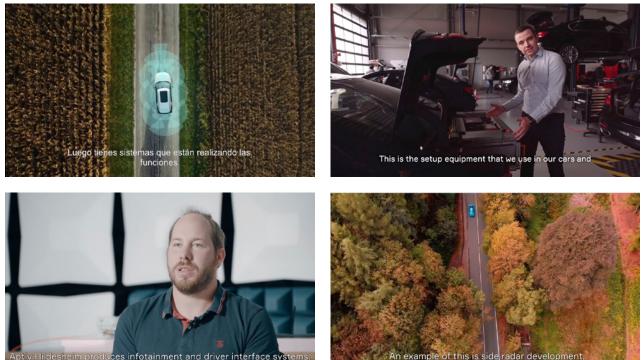
### **Caption and Subtitles**

**Captions** are defined as the display of the text version of speech within a video.

**Subtitles** are defined as the translation of the text display of a video's dialogue into another language.

#### **Technical Requirements:**

- Add to all videos
- Should appear and disappear exactly when the words are spoken
- Should be appear long enough to be read
- Should be at most two lines of text on screen
- When translating from a different language, translate meaning and not just words.
- All actual words should be captioned, regardless of language, dialect or slang
- Should be visible in every part of footage
- Use only recommended font styles by Aptiv (Arial or Formular).



Aptiv Hildesheim produces infotainment and driver interface syst

### **Lower Thirds**

A **lower third** is a combination of text and graphical elements placed in the lower area of the screen to give more specific information about prelegents.

It doesn't necessarily have to occupy the "lower third" of the screen, but that's where it gets it's name.

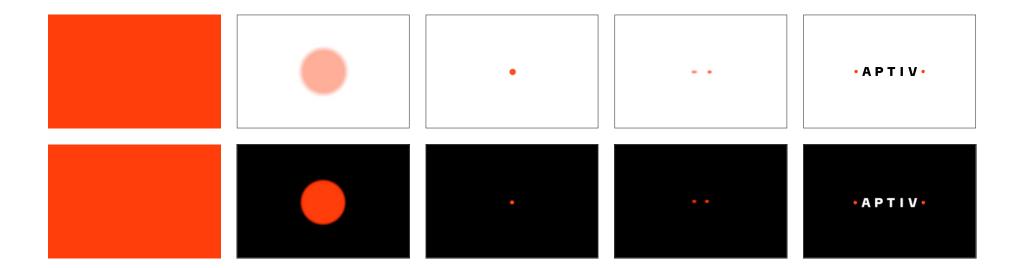


**Download** lower third templates from Aptiv Brand Center <u>here</u>. Lower Thirds Template for Video





### **Bumpers: Intro & Outro**



#### BUMPERS

Aptiv will use a logo animation in some digital applications or to begin/end a video. The animation will use choreography consistent with our brand idea and brand purpose.

There are two versions of the animation, each with an opening screen that is either black or white.



**Download** the animation file <u>here</u>.

# Applications



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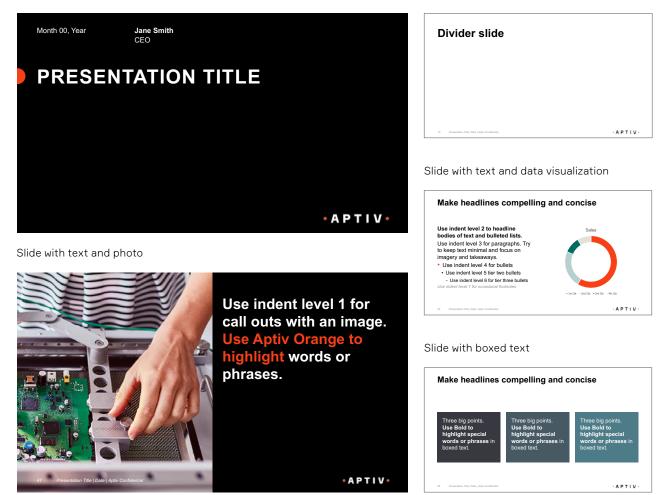
### **PowerPoint**

An Aptiv-branded PowerPoint template has been installed on employee computers.

Please read the template instructions. It's important to follow the template rules to ensure our brand appears consistent with these guidelines.

Do not copy an entire slide from an older template. Doing so will introduce design inconsistencies that will require manual reformatting.

#### Cover slide



Divider slide

51 **C** Table of Contents **C** Applications

### **Email Signatures**

Aptiv email signatures have been installed on employee computers. Microsoft Exchange templates can be found at this location:

Select file / Options / Mail / Signatures / E-Mail Signatures Aptiv general signature

Firstname Lastname Job Title

• A P T I V •

firstname.lastname@aptiv.com Office: +1 234.567.8900 | Mobile: +1 234.567.8900

1234 Streetname | Cityname, Statename, PostalCode | Countryname

Aptiv reply signature

Firstname Lastname

• **APTIV** • <u>firstname.lastname@aptiv.com</u> Office: +1 234.567.8900 | Mobile: +1 234.567.8900 Aptiv promotional signature

Firstname Lastname Job Title

• A P T I V •

firstname.lastname@aptiv.com Office: +1 234.567.8900 | Mobile: +1 234.567.8900

1234 Streetname | Cityname, Statename, PostalCode | Countryname

Placement of promotional banner at the end of the signature

### Signage Color

### **Painting Guidelines**

Think of the space and its light source before you paint. Dark colors will close off the space. The Dark Gray may be best used in places with a good source of natural light. The Aptiv Orange pops more against the Light Gray. Aptiv Orange Pantone Bright Red C CMYK 0-79-96-0 RGB: 248-64-24 Hex: #F84018 RAL 2004 Reinorange

Black Pantone Process Black CMYK 0-0-0-100 RGB 0-0-0 HEX: #000000 RAL 9005

Slate Blue Pantone 2204 C CMYK 33-5-12-2 RGB 183-209-207 HEX: #B7D1CF RAL 9018 EU Only Light Gray RAL 7047 Telegrau 4 EU Only Dark Gray RAL 7033 Zementgrau

# **Defining the Future**

Formular Formular Formular

Formular Formular Formular Formular Formular **Formular** Formular

ABCDEFHIJKLMNO PQRSTUVWXYZ 1234567890

abcdefghijklmnopq rstuvwxyz "..?/!@#\$&\*

Formular is a modern sans serif typeface. It has an unmodulated stroke and vertical axis. and will lend a bold. clean appearance to layouts.

All signage should use Formular – the official Aptiv typeface.

Suppliers must purchase Formular at https://brownfox.org/ fonts/formular/

Arial, a ubiquitous system font, can be used for communications and when Formular is not available.

### **Facility Badges**

#### **Badge Guidelines**

Facility badges help maintain a secure environment by making it easy to identify personnel and their Aptiv affiliation and ensure appropriate access is permitted.

This section provides standards for the five types of facility badges: employee, contractor with full-time access, temporary (used for visiting employees), day contractor, and non-Aptiv visitor.

The placement, fonts and colors listed on this page must be used consistently at all sites to ensure accurate identification.

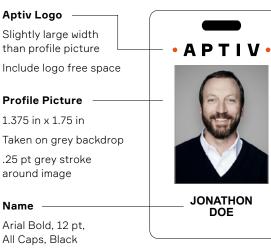


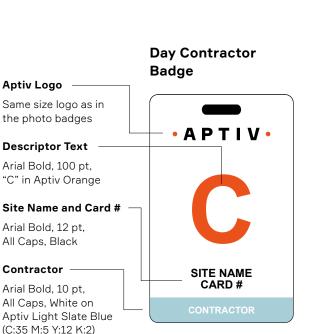
Arial Bold, 10 pt, All Caps, White on 100% Black background

Orange

Temporary

#### Full-time Employee Badge





#### Full-time Access Aptiv Logo — **Contractor Badge** Slightly large width than profile picture Include logo free space • A P T I V •

#### Profile Picture

1.375 in x 1.75 in Taken on grey backdrop

.25 pt grey stroke around image

#### Name

Arial Bold, 12 pt, All Caps, Black

Aptiv Logo -

#### Company Name

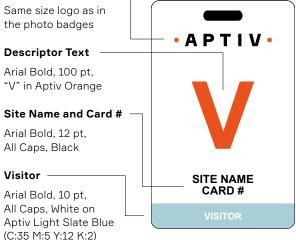
Arial Bold, 10 pt, All Caps, Black on 50% Black background

# Visitor Badge (Non Aptiv Visitor)

JONATHON

DOE

**COMPANY NAME** 



## **Temporary Aptiv**

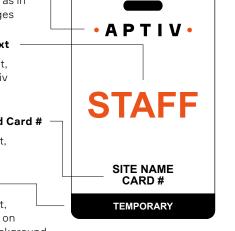
Aptiv Logo –

Arial Bold, 12 pt.

All Caps, Black

Contractor -

Arial Bold, 10 pt,



### Main Wall Signage

The primary signage identifies each Aptiv facility and its property within the worldwide network. Primary signs are the largest and most visible of all facility signs. No other copy or artwork may appear in the corporate logo panel. This space is strictly reserved for the corporate logo. The logo in white with orange points on black background is preferred. A black background is more resistant to dirt and wear.





### **Monument Signage**

Monument signs are usually double-faced and installed perpendicular to the main traffic artery, preferably near the facility's main entrance. The sign cabinet is supported by a concrete pedestal embedded in the ground, meeting local codes and windload requirements. No other copy or artwork may appear in the corporate logo panel. This space is strictly reserved for the corporate logo. Numbers for street addresses may appear per local requirements.

#### Measurements

Illustrated is a 3' 7" x 14' 4" (1,09m x 4,37m) sign cabinet utilizing 5.5" (14,0cm) message letters. Typical concrete pedestal height for a monument sign is 2', 3' or 4' (0,61m, 0,91m or 1,22m).

# Corporate logo panel A P T V • Kenitra, Moroc المريخ إلى // ترطين قال // ترطين المراجع الم



### **Individual Channel Letters**

In special situations, a wall sign of individual channel letters may be used in place of a main wall sign. The corporate logo must adhere to the color standard. The logo with black letters is preferred.

### **Day-Night Film**

Using 3M day-night film will make the letters appear black in the day and glow white in the evening.



### Fascia Signage

Fascia signage directs employees and visitors within buildings to specific offices, departments and locations.

Signs are always located above doorways and/or attached to corridor ceilings. The single panels always display the reverse corporate logo, with white nomenclature and directional arrows on an Aptiv black background.

Illustrated to the right is the proportional template for all fascia signage. The required minimum open space surrounds the corporate logo, and the nomenclature appears in Formular Bold.

#### Preferred fascia signage

18" X 5' (0,5m x 1,5m) panel. Nomenclature height on the panel is 3" (7,6cm).



#### Alternative

18" x 5' (0,5m x 1,5m) panel. Nomenclature height on the panel is 3" (7,6cm).



### Welcome Lobby

The lobby is the first opportunity for guests to experience our brand. The space should be inviting to guests, and introduce the brand promise of innovation. Reception staff will be trained to serve as brand advocates, and are a critical component to the overall brand impression.

#### Preferred signage





Alternative options





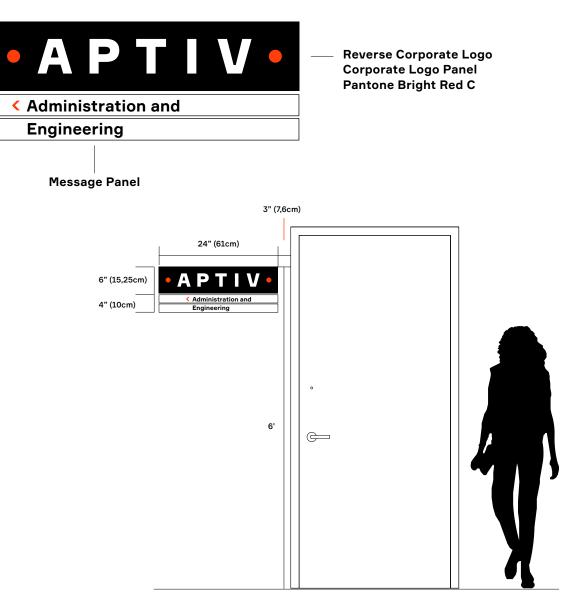
### **Internal Signage**

Internal signage directs employees and visitors within buildings to specific offices, departments and locations. Internal signage conveys a positive sense of continuity through consistent formatting, color, typography and nomenclature.

To command attention, internal signs should be placed in areas free from conflicting signage and architectural elements. Signs should be installed so that the distance from the floor to the top of the sign is 6'0" (1,82m). The distance from the edge of the sign to the edge of the door frame or wall corner should be 3" (7,6cm). Signs used for direction and information at corridor intersections are centered on the wall facing the approaching corridor. Signs at crossing intersections should be mounted on either side of the wall facing the approaching corridor. Room identification signs are flush mounted to the wall on the same side the door opens. All fasteners are concealed.

Use of the corporate logo on internal signage is optional. When used, the corporate logo appears reversed on black. Message panels display directional arrows in Pantone Bright Red C and nomenclature in black on a white background. The directional arrow and nomenclature typography (Formular Bold, upper- and lower-case letters) are centered within the panel.

This section provides standards for five types of internal signage: fascia, directional, identification, office/personnel and supplemental identification. The length of the message determines the number of message panels used. Competency descriptors should not be used on internal directional signage.



### **Internal Directional Signage**

Directional signage guides employees and visitors within buildings to specific offices, departments and locations.

To command attention, directional signs should be installed as closely as possible to the direct line of vision of pedestrian traffic. Signs should be flush-mounted to wall surfaces and may accommodate additional information such as floor level, section and room numbers. An example of recommended typography is shown below.

Identification signage identifies offices, departments and locations within buildings.

Identification signs should be flushmounted to the wall on the same side the door opens, or where they will be most visible to pedestrian traffic. Signs may accommodate additional information such as floor level, section and room numbers. An example of recommended typography is shown to the right.

#### Internal directional signage

Corporate logo panel: 6" x 24" (15,2cm x 61cm). Message panels: 2" x 24" (5,1cm x 61cm). Nomenclature height on message panels: 1" (2,5cm).

• A P T I V •	3A106		3A106
		< Administration and	
Administration and		Engineering	
Engineering		< Accounting	
Accounting		> Cafeteria	
> Cafeteria		∧ Building 2	
∧ Building 2			

#### **Identification Signage**

Corporate logo panel: 3" x 12" (7,6cm x 30,5cm). Message panels: 1" x 12" (2,5cm x 30,5cm) Nomenclature height on message panels: 1/2" to 3/4"(1,25cm to 1,9cm).

• A P T I V •	3A106	3A106
		< Accounting
Accounting		

When flown near the national flag, Aptiv's corporate flag should match the width as closely as possible. Due to differing aspect ratios, the height may not match. Corporate flag

10:19

1:2

•

ΑP

TIV.

٠

A P

T I V

•



Example in US:

Option 1

• A P T I V •

47.25" x 157.5" (1,2m x 4m)

2:3

### **Apparel and Merchandise**

To maintain Aptiv's brand standards, logos should be positioned on the product in a manner that ensures the integrity of the brand.

The apparel and merchandise the logo is applied to is a reflection on Aptiv. There needs to be a strong bias towards quality and long-term durability, particularly if the merchandise brand is visible. Additionally, logo placement should not be such that it implies a "lock-up" or partnership.

Guidelines for Aptiv logo usage on apparel and merchandise:

- Suggested logo placement on apparel: left chest, left/right arm, vertical leg.
- Consider the size and shape of the imprint area to determine which version is the best fit and use the correct logo for the space provided.
- Consider the approved Aptiv <u>color</u> <u>palette</u> when choosing apparel.
- Follow the minimum sizing guidelines for "other applications" such as specialty items and larger displays.
- Use official brand font Formular only.

Aptiv Orange:

• Must be used sparingly and when used, please get written approval from your regional brand contact.

Examples of approved apparel and merchandise



### **Apparel and Merchandise**

Apparel should be procured from approved vendors only. Please contact your regional brand contact or <u>brand.standards@aptiv.com</u> for approved vendors.

Logo misuse:

- Our logo can be used vertically, but it should never be re-created with A-P-T-I-V letters stacked on top of each other. Please get prior written approval from a brand contact when using a vertical logo.
- Do not reproduce the logo in any color other than the versions provided.
- Do not apply the logo to low contrast or similarly colored backgrounds.
- All-white or all-black logos can only be used on orange merchandise or apparel where the orange points would blend in.
- Our logo on apparel should be no smaller than a minimum of 2" wide.

Examples of apparel and merchandise logo misuse



# **Vehicle Branding**



### Vehicle Primary Wrap: Modified Logo with Orange Rims

The Primary Wrap is the only wrap that can be used long term. Apply the Primary Wrap to support Aptiv's marketing and employer branding initiatives.

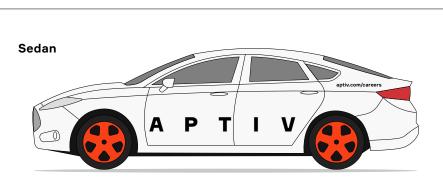
White or black vehicles are the only vehicle colors that can be used for vehicle wraps.

Aptiv uses five elements to create the graphic wrap:

- 1. Aptiv Logo on the hood
- 2. Modified Logo on the sides
- 3. Orange Rims that symbolize points
- 4. Tagline Lockup a custom descriptor tag on the rear
- 5. URL an optional text on the side-rear

#### **Vehicle Preparation**

- Ask the regional brand lead for color codes and production elements
- When using a vehicle in color other then white or black, use foiling, paint, or a full vehicle wrap
- Approve the branding with your regional brand lead
- Remove all dealer labels



SUV



**Hood** Aptiv Logo

Rear

• A P T I V •

Tagline Lockups

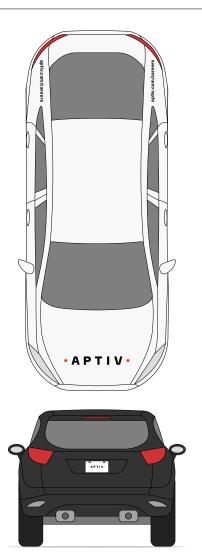
• SELF-DRIVING VEHICLE •

**Side** Modified logo without points



Side-Rear (optional) URL options

aptiv.com aptiv.com/careers



### Vehicle – Temporary Wrap with Aptiv Logo

The Temporary Wrap should only be used with short-term initiatives. The wrap must be removed within 30 days of project completion.

Aptiv uses three elements to create the temporary wrap:

- 1. Aptiv Logo on the hood and on the sides
- 2. Tagline Lockup a custom descriptor tag on the rear
- 3. URL an optional text on the side-rear

#### **Vehicle Preparation**

- Ask the regional brand lead for color codes and production elements
- When using a vehicle in color other then white or black, use foiling, paint, or a full vehicle wrap
- Approve the branding with your regional brand lead
- Remove all dealer labels





**Hood** Aptiv Logo **Side-Rear (optional)** URL options

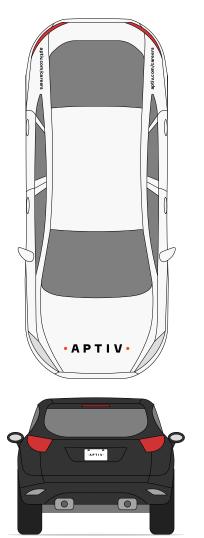
aptiv.com aptiv.com/careers

### Rear

Tagline Lockups

• SELF-DRIVING VEHICLE •

• A P T I V •



### **Vehicle – Exceptions**

### **Partnerships:**

If you are partnering with an external party, any vehicle branding must be approved upfront by the CMO office.

### **Special initiatives:**

All special branding initiatives require branding approval from the CMO office.

Reach out to your regional brand lead for support.

### Vehicle – Graphic Wrap: Misuse

### **Examples of graphic wrap** misuse are shown here. These treatments are not acceptable.

Any alteration of the graphic wrap negatively affects the integrity of our brand. Always use approved wrap design to ensure design consistency.







The Aptiv logo missing points.

When Aptiv logo appears by itself, it should span the distance of both side doors.

Incorrect placement of the modified logo. The points are randomly positioned and resized points.



The modified logo is to be used ONLY with orange rims.

Vehicles in colors other than black or white Combination of Primary and Secondary are unacceptable.



Wrap. The Aptiv logo with cannot be applied with orange rims.

### Vehicle Branding Examples



















### **Vehicle – Steering Wheel**

All display vehicles should be branded with a custom Aptiv steering wheel badge.



# **Acquisition Branding**



### **Acquisitions: Co-Branding**

#### **Co-Branding Logo Usage**

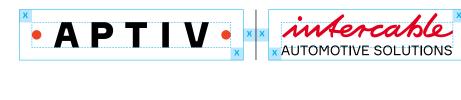
These co-branding guidelines illustrate the correct usage of the Aptiv brand as it appears with acquisitions and in partnerships. Co-branding may appear on a wide range of communications. Aptiv's standard logo guidelines apply.

Please follow these guidelines when locking up the Aptiv logo with acquisitions:

- The Aptiv logo should be first.
- The CMYK or RGB full-color logos are preferred.
- Use the reverse logos for applications on color or photographic backgrounds.
- Acquisition logos should be equal or smaller in height than the Aptiv logo and/or optically balanced in size.
- Both logos should be center-aligned horizontally or vertically.
- Ensure there is sufficient clear space and equal distance between both logos as shown here.
- Use a 100% black stroke divider between the logos as shown above. A white stroke should be used for reverse lockups.

#### Horizontal







Vertical



Other design elements should be kept clear of the logo by a minimum distance of one half the height of the logo.

The acquisition logos should be at a distance of two vertical measurements of the Aptiv logo with a 100% black divider stroke in the middle.

The black stroke divider should be the height of the Aptiv logo and clear space for the horizontal lockup and the width of the Aptiv logo and clear space for the vertical lockup.

### **Acquisitions: Wind River**

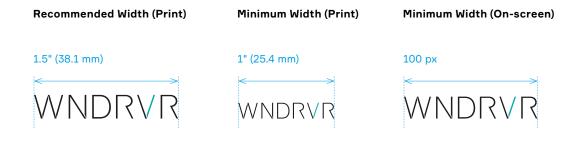
#### The Wind River Logo

The Wind River<sup>®</sup> logo is the most visible and recognizable element of the Wind River corporate identity system. Just as it is illegal for someone to use your signature, it is inappropriate for anyone to use or repurpose our corporate logo in any manner that has not been approved. When used in accordance with the corporate identity program, the logo effectively links all Wind River products and services.

#### Clear Space



Other design elements should be kept clear of the logo by a minimum distance of the height of the "W" in WNDRVR.



### Resources

For any questions regarding these guidelines, please contact:

### **North America:**

Caleb Porter caleb.porter@aptiv.com

Aimee Visperas aimee.visperas@aptiv.com

### **Mexico:**

Vanya Gonzalez vanya.gonzalez@aptiv.com

### EMEA:

Lukasz Grodzicki lukasz.grodzicki@aptiv.com

### **Asia Pacific:**

Nicole Wang nicole.wang@aptiv.com